KLE's SVS BELLUBBI ARTS & COMMERCE COLLEGE

The Annual Quality Assurance Report (AQAR) of the IQAC
2016-17

Part – A

1. Details of the Institution

1.1 Name of the Institution

> KLE's S. V. S. Bellubbi Arts & Commerce College, Saundatti

1.2 Address Line 1

> Bus Stand Road, Saundatti

Address Line 2

> Bus Stand Road, Saundatti

City/Town

> Saundatti

State

> Karnataka

Pin Code

> 591126

Institution e-mail address

> klesvsbellubbicollege@gmail.com

Contact Nos.

> 08330-222311

Name of the Head of the Institution:

> Dr. S. C. Mathapati

Tel. No. with STD Code:

> 08330 - 222311

Mobile:

> 09480220632

Name of the IQAC Co-ordinator: Dr. M. B. Heggannavar

Mobile: 09008940884

IQAC e-mail address: mbheggannavar@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879) :**KACOGN11618**

1.4 **Website address:**   www.klesvsbcs.edu.in

Web-link of the AQAR: http://klesvsbcs.edu.in//

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	72.0	2004	2009
2	2nd Cycle	B	2.64	2010	2015
3	3rd Cycle	B++	2.78	2016	2021

1.6 Date of Establishment of IQAC :   01-10-2004

1.7 AQAR for the year *(for example 2010-11)*   **2016-17**

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

    (1)   AQAR   2016-17   submitted

1.9 Institutional Status

University   State ☑   Central ☐   Deemed ☐   Private ☐

Affiliated College   Yes ☑   No ☐

Constituent College   Yes ☐   No ☑

Autonomous college of UGC   Yes ☐   No ☑

Regulatory Agency approved Institution   Yes ☐   No ☑

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☑   Men ☐   Women ☐

                   Urban ☐   Rural ☑ Tribal ☐

Financial Status   Grant-in-aid ☑   UGC 2(f) ☑   UGC 12B ☑

               Grant-in-aid + Self Financing ☐   Totally Self-financ ☐

1.10 Type of Faculty/Programme

Arts ☑   Science ☐   Commerce ☑   Law ☐ PEI (PhysEdu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☐

Others   (Specify)   [.]

1.11 Name of the Affiliating University *(for the Colleges)*

Rani Channamma University, Belagavi

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | University |

University with Potential for Excellence   [   ]   UGC-CPE   [   ]

DST Star Scheme   [   ]   UGC-CE   [   ]

UGC-Special Assistance Programme   [   ]   DST-FIST   [   ]

UGC-Innovative PG programmes   [   ]   Any other (*Specify*)   [   ]

UGC-COP Programmes   [   ]

2. IQAC Composition and Activities

2.1 No. of Teachers | 07 |

2.2 No. of Administrative/Technical staff | 01 |

2.3 No. of students | 01 |

2.4 No. of Management representatives | 01 |

2.5 No. of Alumni | 01 |

2. 6 No. of any other stakeholder and
        community representatives | 01 |

2.7 No. of Employers/ Industrialists | 01 |

2.8 No. of other External Experts | - |

2.9 Total No. of members | **13** |

2.10 No. of IQAC meetings held

| 06 |

2.11 No. of meetings with various stakeholders: No. | - | Faculty | 04 |

Non-Teaching Staff | - | Students | - | Alumni | 02 | Others | |

2.12 Has IQAC received any funding from UGC during the year?   Yes   No

If yes, mention the amount | | | | | ✓ |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | | International | | National | | State | | Institution Level | |

(ii) Themes | |

2.14 Significant Activities and contributions made by IQAC

Following are the various activities initiated by the IQAC. The detailed activities are;

Sl. No.	Department	Theme	Date
1.	IQAC and Career Guidance & Placement Cell	Workshop on, "Skill Development and Career Guidance"	09-01-2016 to 25-01-2016
2.	Institution	International Yoga Day	21-06-2016
	-do-	Orientation Programme for Fresher's	23-08-2016
3.	Physical Education	Inter-collegiate Women's Handball Tournament	22-09-2016
4.	Institution	SVS Bellubbi Birth Anniversary Celebration	28-09-2016
5.	Institution	Speech Competition	19-01-2017
6.	Institution	Special Talk on, "Demonitization"	01-02-2017
7.	IQAC, YRCU & NSS	"Anti-Tobacco" Awareness Campaign	02-02-2017
8.	IQAC and Career Guidance & Placement Cell	Special lecture on "Preparation for Competitive Examinations"	06-02-2017
9.	Institution	60th Anniversary of "Unification of Karnataka"	20-02-2017
10.	Women Empowerment		02-03-2017
11.	IQAC & Women Empowerment Cell	Celebration of International Women's Day.	08-03-2017

12.	IQAC	UGC sponsored programme on, "Mental Health"	28-03-2017
13.	IQAC	UGC sponsored State Level programme on "Cultural Fest"	30-03-2017
14.	Economics	Industrial visit	03-03-2017
15.	History	Study Tour	18-03-2017
16.	Sociology	Study Tour	18-03-2017
17.	English	Study Tour	24-25/03/2017
18.	Kannada	Study Tour	24-25/03/2017
19.	Political Science	Study Tour	24-25/03/2017
20.	Commerce	Study Tour	24-25/03/2017

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievements
Workshop on Skill Development (Career Guidance)	Achieved.
Inter-collegiate Women's Handball Tournament	-do-
SVS Bellubbi Birth Anniversary Celebration	-do-
Speech Competition	-do-
Special Talk on, "Demonitization"	-do-
Awareness Campaign on, "Anti Tobacco"	-do-
Special lecture on, "Preparation for Competitive Examinations"	-do-
60th Anniversary of "Unification of Karnataka"	-do-
UGC sponsored programme on "Mental Health"	-do-
UGC sponsored State Level programme on "Cultural Fest"	-do-
Industrial visits	-do-
Study Tours by different departments	-do-

CALENDAR OF EVENTS AS PER UNIVERSITY FOR THE YEAR 2016-17

SL No	Examination	Period
1.	Commencement of Academic Year	17-06-2016
2.	Last working day for the odd semester	22-10-2016
3.	Mid-vacation	23-10-2016 to 18-12-2016
4.	Commencement of Even semester	19-12-2016
5.	Last working day for the even semester	25-04-2017

BEST PRACTICES: 1. Coding System in Examination
2. You Must Speak

Month	Action Plans
June, 2016	- Admission process open. - Students counselling regarding opting subject combinations. - Preparation of Time-table. - Informing the stakeholders, join hands in keeping the campus clean and maintaining the properties. - Dress Code importance to the freshers. - Sponsoring the financial assistance to the meritorious who are economically backward through college level and local bodies (other than Govt. Scholarships).
July, 2016	• Welcome function to the first sem students by 3rd & 5th sem holders. • Organizing a day's orientation programme or workshop on course and exam pattern. • Enrolment of NSS, NCC as per norms laid down by the university and NCC office. • Encouraging the students to take part in sports events. • Conducting Yoga classes. • Details be given regarding the available scholarships, State and Central Governments in particular SC/ST, OBC and GM. • Conducting a friendly meeting with neighbour, local colleges. An MoU be prepared regarding teaching and books.
August, 2016.	✓ Observation of Independence day. ✓ National Festivals ✓ Conducting tutorials and seminars at class room level. ✓ Books Exhibition on the eve of Dr. S. R. Ranganathan birth anniversary ✓ Debate of relevant issues. ✓ Keep IQAC and Alumni active. ✓ Collect feedback from students regarding the relevance of the syllabi, employability and teacher's teaching as first quarterly. ✓ Apply major and minor projects of UGC. ✓ Lecture on details of the NAAC to the 1st semester students. Explaining the aims and objectives. ✓ Give scope for Spoken English. ✓ During the week, a day be fixed as the day of use of English of both students and teachers.

September, 2016.	➢ Teachers' Day by the students. ➢ Honour the retired teachers. ➢ Birth Anniversary of S.V.S. Bellubbi ➢ Special lectures subject-wise by inviting experts. ➢ Students be given an opportunity to take part and present papers at the National and State level seminars. ➢ Follow techno based teaching to the possible extent. ➢ First Test I.A. as per the norms of RCU. ➢ Review NAAC report (cycle-3), discuss the recommendations and commendations. ➢ Focus on criteria in which performance is poor and finding out solutions.
October, 2016.	❖ Observation of Mahatma Gandhi, Lal Bahaddur Shastriji Birth Anniversary. ❖ Annual sports meet. ❖ Parents Meet. ❖ Alumni Meet. ❖ Dictate the model questions keeping in view I.A. and University semester examinations. Duration 3 hours. ❖ Display I.A. marks on Notice Board, put an ear word to those who have scored less. ❖ Wish the students a Good-luck and greet for the forthcoming Deepavali festival. ❖ Inform the students to be present to the college on the day of re-opening.
November, 2016.	▪ Vacation ▪ Examination and valuation ▪ Founders' Day ▪ NSS and NCC camps.
December, 2016.	➕ Reopening of even semester. ➕ Attention be given on syllabus. ➕ A lecture on Demonetization and its impact on economy and our livings. ➕ Annual Sports meet. ➕ A lecture on an evaluation of the passing year. ➕ Feedback from students in the given format by the NAAC as 2nd quarterly.
January, 2017.	o Observe New Year's Day o Review of the examination performance of the students subject-wise in the class room. o Commemorate Lingaraj Jayanti o Find out the remedy for slow learners and those who have scored less marks. o Debate and Essay competition on burning issues. o Observe Youth week as remembrance of Swamy Vivekananda o Involve the students to do the projects, local based issues. o Conduct competition among students like Rangoli, Mehandi, Best out of waste etc. o A lecture on related to either National or State issues by inviting experts. Use of E-banking.

	o Conduct National / State level seminars, if sanctioned by the UGC. o Lecture on Personality Development.
February, 2017.	▪ Debate on cashless transactions, good or bad. ▪ Plan to observe each subject day. ▪ A discussion on coming new budget. ▪ Invite rank holders, arrange interface meeting with 6th semester students.
March, 2017.	✓ Conduct 2nd I.A. ✓ Alumni meet ✓ Parents meet ✓ International Women's Day Celebration ✓ Model questions be given to 2nd, 4th and 6th semester students. ✓ A farewell to outgoing students by 2nd and 4th semester students. A working lunch be hosted through staff contribution. ✓ Publication of annual magazine. ✓ Feedback from students as 3rd quarterly. ✓ Teacher's self appraisal report in the given format by NAAC. ✓ Annual Day Celebration

FEEDBACK FROM STUDENTS

SL No	Name	Period of Conduct
1	First Feedback	March, 2017

2.16 Whether the AQAR was placed in statutory body   Yes   No

Management   Syndicate   Any other body

Provide the details of the action taken

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D	-	-	-	-
PG	-	-	-	-
UG	02	-	-	1. Special Lecture on competitive exams. 2. Independence Day 3. Teachers' Day 4.S.V.S. Bellubbi's Birth Anniversary 5. Mahatma Gandhi & Lal Bahadur Shastri Jayanti. 6. Valmiki Jayanti 7. Karnataka Rajyotsava. 8. KLE Centenary Celebration 9. Kanaka Jayanti 10. Lingaraj Jayanti 11. International Yoga Day. 12 Youth Day 13. Republic Day 14. NSS & NCC Day 15. Dr. B. R. Ambedkar Jayanti 16. International Women's Day. 17. Dr.Bendre Kavyanubhava (workshop) 18.60th Anniversary of Karnataka Unification
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-

Certificate	E-governance	1. E-governance 2. Human Rights 3. Self Help Groups 4. Writing & Communication skills. 5. Business communication Skills. 6. Study of Inscriptions	-	-
Others	-	-	-	-
Total	01	06	-	17

Inter-disciplinary	1.Kannada–History 2.Kannada-Sociology 3. Sociology – History 4. Sociology – Pol. Sci 5. Kannada – English 6. English – Commerce 7.Economics-Sociology 8.Computer Application-Commerce	1. Kannada-English 2. Sociology-Pol. Sci 3. History-Kannada 4. Economics – Sociology 5. Commerce-Pol. Sci	-	-
Innovative	1.Yoga 2.Development of Writing Skills 3. The art of report writing. 4.Skill development for anchoring and public speaking.	1. Coaching Classes for competitive examinations.	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	B.A., B.Com
Trimester	-
Annual	-

1.3 Feedback from stakeholders*   Alumni ☑ Parents ✓ Employers ☐ Students ✓
   (On all aspects)

   Mode of feedback   : Online ☐   Manual ✓   Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus has been revised for various subjects like; Political Science, Indian Constitution and many more.

Semester	Syllabus revised on	Salient features
B.A.-I	Political Science	• Political Theory – Reflects on methodological and ideological trasitions.
B.A.-II	Indian & Western Political Thought	Focuses on, the classical tradition in political theory from Plato to Marx and Kautilya to Mahatma Gandhiji. Attempt to introduce to students to the entire gamut of political thinking in India and Western.
B.A.-I&II B.Com.-I&II	Kannada (Basic & Optional)	Study of literature from Ancient to Modern
B.Com.-I	English	English Pearls - Articles related to Commerce & Economics. Poems based on Communicative Skills
B.A.-I	English	Words of Wisdom – Prose and Poems of Literature value
B.Com.-III	Commerce	Retail Management : Corporate Retailing, Banking Law & practice – Digital Banking. Principles of Entrepreneurship Development – Creativity& Innovation
B.Com.-IV	Business Communication Skills	Modern Letters.
B.A.-III	Sociology	Study of Indian Social Thought – Other thinkers – Jyotiba Phule & Dr. B. R. Ambedkar – To understand the social ethics of thinkers

B.A.-IV	Sociology	The study of Western social thought – To understand the class struggle, conflicts and social change and social structure and Anomie of western social thinkers

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
07	04	03	-	-

2.2 No. of permanent faculty with Ph.D. | 04 |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
15	9	-	-	-	-	-	-	15	9

2.4 No. of Guest and Visiting faculty and Temporary faculty

02		-		07

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	08	19	07
Presented	08	19	07
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Seminar and tutorials.

2. Study tours and field visits.

3. Group discussions and interdisciplinary classes.

4. ICT enabled classrooms.

5. Dr.M.B.Heggannavar , Dept. Of Political Science instituted cash prize Rs 500/- to each student who score more than 90 marks in each semester in Political Science.

6. Dr.M.B.Heggannavar earmarked cash prize of Rs.5,000/- who secures rank to the university in BA and B.Com.

7. Dr.M.B.Heggannavar awarded cash prize of Rs.500/- to each student who will become a University Blue.

8. Prof. Vasanta Kalyani – KLE's S. K. Arts & H. S. K. Science Institute, Hubballi – Instituted cash prize of Rs.1000 for toppers in Optional Kannada.

9. Dr. A. F. Badami – Distribute the books for those who score above 90 marks in Kannada.

10. Mr. Manjunath Pawar – Alumni – Instituted cash prize of Rs.500 for toppers in Optional Kannada.

11. Mr. L. T. Hosamani - Alumni – Instituted cash prize of Rs.501 for toppers in Economics for B. A. VI sem.

12. Dr. M. Heggannavar have instituted cash f Rs.5000/- who represents RD Parade through NCC/NSS held New Delhi.

2.7 Total No. of actual teaching days during this academic year

195 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

-

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

0	0	0

2.10 Average percentage of attendance of students | 90% |

2.11 Course/Programme wise distribution of pass percentage:
   [April/May, 2016 outgoing students]

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	83	55 (66.26%)	18 (22.00%)	-	-	88.0
B.Com	51	15 (29.0%)	14 (27.0%)	-	-	56.0

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. Teachers are encouraged to attend seminars/workshops/conferences and other academic programmes.

2. Encourage and help faculty to use the modern teaching aids like smart boards, LCDs, Projectors, etc.

3. IQAC has enabled necessary training on ICT and Smart Board.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	-
UGC – Faculty Improvement Programmes	-
HRD programmes	-
Orientation programmes	01 (History)
Faculty exchange programmes	-
Staff training conducted by the university	01(Kannada)
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03	07	-	-
Technical Staff	-	-	-	01

<p style="text-align:center">Criterion – III</p>

3. RESEARCH, CONSULTANCY AND EXTENSION

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Provided general guidelines to the faculty for the preparation of research projects.

2. Through Research Committee, IQAC facilitate and monitor research activities.

3. The IQAC meets regularly and considers the development in the field of Research Activities.

4. Faculty members guided students for the preparation of Projects.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01	-	-
Outlay in Rs. Lakhs	-		75,000/-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	03	-	-
Non-Peer Review Journals	-	02	-
e-Journals	-	-	-
Conference proceedings	02	-	-

3.5 Details on Impact factor of publications:

Range [-]   Average [-]   h-index [-]   Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published   i) With ISBN No. [01]   Chapters in Edited Books [-]

ii) Without ISBN No. [-]

3.8 No. of University Departments receiving funds from

UGC-SAP [-]   CAS [-]   DST-FIST [-]

DPE [-]   DBT Scheme/funds [-]

3.9 For colleges   Autonomy [-]   CPE [-]   DBT Star Scheme [-]

INSPIRE [-]   CE [-]   Any Other (specify) [-]

3.10 Revenue generated through consultancy | - |

3.11 No. of conferences / Seminars organized by the Institution | - |

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons | 02 |

3.13 No. of collaborations   International | - | National | - | Any other | - |

3.14 No. of linkages created during this year | - |

3.15 Total budget for research for current year in lakhs:

From Funding agency | - | From Management of University/College | - |

Total | - |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guide and students registered under them

| 01 | | 00 |

3.19 No. of Ph.D. awarded by faculty from the Institution [-]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [-]   SRF [-]   Project Fellows [-]   Any other [-]

3.21 No. of students Participated in NSS events:

University level [   ]   State level [-]

National level [   ]   International level [-]

3.22 No. of students participated in NCC events:

University level [-]   State level [-]

National level [-]   International level [-]

3.23 No. of Awards won in NSS:

University level [-]   State level [-]

National level [-]   International level [-]

3.24 No. of Awards won in NCC:

University level [-]   State level [-]

National level [-]   International level [-]

3.25 No. of Extension activities organized

University forum [-]   College forum [06]

NCC [-]   NSS [-]   Any other [-]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Swachata Abhiyana – Plantation of Saplings by NCC cadets at Fort, Saundatti on 24-08-2016.

- Swachata Abhiyana – by NCC volunteers at Govt. Hospital, Saundatti.

- In collaboration with IQAC and Youth Red Cross in association with Vishwanath Katti Dental College organized one-day programme on, "Anti Tobacco Awareness Campaign" on 02-02-2017.

- Department of Kannada in association with Kannada Sahitya Parishat, Govt.of Karnataka organized "60th Anniversary of Unification of Karnataka" on 20-02-2017.

- One day health awareness programme for women on, "Nutricious Food and Adulteration" at B.B. Mamadapur Sabha Bhavan, Saundatti on 02-03-2017.

UGC funded programmes -

- One day programme on "Law Awareness" at Ugargol held on 16-03-2017.

- One day programme on "Digital Literacy" at Government Higher Primary School, Ugargol held on 16-03-2017.

- One day programme on, "Environment Protection" at Kumareshwar B.Ed. College, Saundatti on 17-03-2017.

- One day programme on, "Adult Literacy" at Ugargol on 17-03-2007.

- One day programme on, "Child Literacy" at Ugargol on 17-03-2007.

- One day programme on, "Mental Health Awareness" held on 28-03-2017.

<p style="text-align:center;">Criterion – IV</p>
<p style="text-align:center;">4. Infrastructure and Learning Resources</p>

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	08	-	Management	08
Class rooms	10	-	Management	10
Laboratories	01	01	Management (1) UGC (1)	02
Seminar Halls	01	-	UGC	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	53	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	HP Laptop Asus pc Projector CC Cam.	UGC XII Plan -do- -do- -do-	01 01 01 18
Others	-	-	-	-

4.2 Computerization of administration and library

1. Fully automated by using e-lib Library Management software.

2. MIS in administration of Office.

3. "Theorem Technology" - Salary and Admission process
    Tally - Accounts

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	16,117	1327981.47	969	127845	17086	1455826 47
Reference Books	6865	422178.34	178	29215	7043	4513933 4
e-Books	INFLIBNET- N-LIST					
Journals	05	8500	03	2930	08	12180
e-Journals	INFLIBNET- N-LIST					
Digital Database	-	-	-	-	-	-
CD & Video						
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	53	01	50	-	-	05	03	-
Added	31	01	-	-	-	-	-	-
Total	**84**	**02**	**50**	**-**	**-**	**05**	**03**	**-**

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

01

4.6 Amount spent on maintenance in lakhs :

i) ICT

-

ii) Campus Infrastructure and facilities

1,04,559.00

iii) Equipments

14,399.00

iv) Others

1,16,767.00

Total :

2,35,725.00

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Following are the various activities conducted under the guidance of IQAC -

1. To organize Orientation Programme to the freshers.

2. To Select of Class Representatives and to allot Portfolios.

3. To organize guest lectures by the Department of Kannada and English.

4. To organize workshop on, "Computer Technology" through Department of Computer.

5. To organize Currency Exhibition by the Department of History and Economics.

7. To arrange Study tours and Industrial visits for the students.

8. To participate in the seminars/workshops/conferences, sports and games.

9. TA/DA facilities for students who are participating in seminars/workshops/conferences, sports, games etc.

5.2 Efforts made by the institution for tracking the progression

1. Organized a programme on, "Avenues after graduations"

2. Some of the students graduated from B.A. / B.Com. have enrolled for PG courses (2% of the outgoing).

3. Some of the students have joined Army, Police Departments. Their letter of appoint are collected and kept in the IQAC.

4. The value added programmes helped students for their mental upliftment.

5. Students are encouraged to take part in various competitions in inter-collegiate, university, state and national levels which has helped students for recruitment processes.

6. Faculty members instituted cash prizes for advanced learners which helps students to become competent and competitive.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
381	-	-	-

Men

No	%
158	41

Women

No	%
223	59

(b) No. of students outside the state

-

(c) No. of international students

-

	2015-16						2016-17				
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
75	24	35	290	-	424	51	22	25	283	-	381

Demand ratio - 1:1   Dropout % - 10.0%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Organized **"Skill Developments and Career Guidance"** from 09-01-2016 to 25-01-2016

2. A special lecture on **"How to face Competitive exams".**

3. Conducted Week long coaching programme on "Banking competitive examinations".

No. of students beneficiaries

100

5.5 No. of students qualified in these examinations

NET | - | SET/SLET | - | GATE | - | CAT | - |

IAS/IPS etc | - | State PSC | **01** | UPSC | - | Others | **05** |

5.6 Details of student counselling and career guidance

Through Career Guidance and Placement Cell :

(1) One-day workshop on, **"How to prepare for IAS / KAS examinations"** dated; 27-01-2017
(2) One-day special lecture on, "**Career Prospects after graduation**" dated;17-02-2017
(3) Workshop on, **"Preparation for Banking and Competitive Examinations"** From 06-02-2017 to 10-02-2017
(4) 15 days Programme on **"Skill Development and Career Guidance**" from 09-01-2017 to 30-01-2017.

Total Beneficiaries of the students : 100

5.7 Details of campus placement

On campus			*Off Campus*
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

1. Legal Awareness Programme

2. International Women's Day

3. Literacy Awareness Programme.

4. Health Awareness programme for women.

5. Special programme on "Mental Health"

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level `47`   National level `02`   International level `-`

No. of students participated in cultural events

State/ University level `57`   National level `-`   International level `-`

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 05 | National level | - |

International level | - |

Cultural: State/ University level | 08 | National level | - |

International level | - |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	236	409104
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs: State/ University level | 01 | National level | - | International level | - |

Exhibition: State/ University level | - | National level | - | International level | - |

5.12   No. of social initiatives undertaken by the students | 02 |

5.13 Major grievances of students (if any) redressed:

Grievances	Compliance
-	-

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<div style="border:1px solid">

VISION:
Moulding individual personality and strengthening the nation

MISSION:

1. To infuse knowledge through curricular.

2. To develop attitudes through co-curricular activities.

3. To inculcate life skills and human values through such extension activities that youth blossom into fully developed human beings capable of shouldering the responsibility of building a new India.

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6.2 Does the Institution has a Management Information System?

YES

Administrative:
1) Accounts are being maintained with the help of Tally software.
2) Staff attendance is maintained by Biometrics.
3) Salary of the staff being generated through HRMS implemented by Govt. Of Karnataka.
4) E-payment system for Management Staff.
5) Updated Digital Library.
6) Meeting notices through mobile message.

Students:
1) Students' records are maintained.
2) Examination details are processed through computer.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

University has revised syllabus for B.A. and introduced Kannada as compulsory for B.Com.-III & IV sem.

- 01 faculty member is in the panel of BOS.
- One of the faculty members edited a text book, "Sahitya Spandana-2" for B.Com.-2nd Sem.
- Faculty members participated in workshop on "syllabus revision" conducted by affiliating university.

6.3.2 Teaching and Learning

1. ICT enabled classes.
2. Deputing students for participation in seminars/workshops/conferences
3. Projects works and field visits.
4. Provision of INFLIBNET N-LIST in library to the students

6.3.3 Examination and Evaluation

Internal Examination schedule is prepared by the Examination Committee of the Institution. Test for each class is conducted during 8th and 12thy week of each semester and assignments are given to each student as per the requirements of the examination system laid down by the University.

(a) 1st test is conducted for 20 marks.

(b) 2nd test is conducted for 80 marks.

(c) Internal Assessment marks that are awarded by teachers are submitted to the University at the end of the semester.

6.3.4 Research and Development

ACADEMIC PARTICIPATION AND PRESENTATION OF PAPERS

INTERNATIONAL SEMINARS / WORKSHOPS / CONFERENCES

Name of the staff	Topic	Date	Organized	Place	Presented/ Participated
Dr. S. C. Mathapati	**1**. Innovation in Education Technology	15th April 2017	G. P. Porwal College Sindagi	Sindagi	Presented
Dr. N.R. Savatikar	**1.** Educational conditions of Scheduled Tribe students	3rd & 4th December 2016	Indo Global Chamber of Commerce	Goa	Presented
	2.Religious Harmony in India	4th – 6th October 2016	KU Dharwad	Dharwad	Presented
	3.Religious Conversion and Social Transformation among Scheduled Caste people in Karnataka	4th – 6th October 2016	KU Dharwad	Dharwad	Presented
Dr. M. B. Heggannavar	**1.** Dr. B. R. Ambedkar & Indian Constitution	4th – 6th October 2016	KU Dharwad	Dharwad	Presented
Dr. A. F. Badami	Samakaleena Mahila Kavyagalalli Stree Asmitateya Hudukaata	19th March 2017	Gavisiddheshwar College	Koppal	Presented
	Kannada Sahityadalli Negilayogi	24th & 25th March 2017	Karnatak University	Dharwad	Presented
Prof. M. J. Hadagali	1.Asprushyteya Mandaladalli Dr. Ambedkar	4th November 2016	Rani Channamma University	Belagavi	Presented
	2.Religious Harmony in India	4th – 6th October 2017	Karnatak University	Dharwad	Presented

NATIONAL SEMINARS / WORKSHOPS / CONFERENCES

Name of the staff	Topic	Date	Organized	Place	Presented/ Participated
Dr. S. C. Mathapati	1.Poverty Eradication and Employment Generation in India	16th & 17th February 2017	Rani Channamma University Belagavi	Belagavi	Presented
	2.Issues and Challenges in Quality of Higher Education in India	24th & 25th March 2017	RCU S. R. Kanthi PG Centre Bagalkot	Bagalkot	Presented
	Growth and Challenges of Transportation and Communication in India	18th March 2017	K.L.E.'s G. I. Bagewadi College Nippani	Nippani	Presented
Dr. N.R. Savatikar	1.Women SHG Entrepreneurship in India	20th March 2017	IQAC	GFGC Ramdurg	Presented
	2.Health Status of Women India	20th March 2017	IQAC	GFGC Ramdurg	Presented
Dr. M. B. Heggannavar	1. Right to Education & Human Rights	30th March 2017	Lingraj College	Belagavi	Presented
	2.Conditions of Kannadigas in outside Karnataka	8th & 9th April 2017	K V Sangha	Dharwad	Presented

	3.Some inputs for Draft National Education Policy 2016 – As in MHRD Website – Critical Appraisal, Comments & Suggestions	7th – 9th December 2016	AIFUCTO	Guwahati (Assam)	Participated
Prof. K. Ramareddy	1. Dr. B. R. Ambedkar's thoughts on Agriculture and Irrigation	4th November 2016	Rani Channamma University	Belagavi	Presented
	2.AIFUCTO Conference	7th December 2016	AIFUCTO Assam	Guwahati	Participated
Dr. A. F. Badami	1.Annadanishwara maha Shivayogigala Vachanagalli Samakaaleena Samasyegalu mattu Pariharopayagalu.	25th Feb 2017	GFGC	Davanagere	Presented
	2.Shantinath Desai Katha Sahityadalli Aadhunika Stree para Chintanegalu	25th March 2017	S.G.B.A. GFGC	Shigganv	Presented
	3. Shantinath Desai Katha Sahityadalli Hosa Olavugalu	20th April 2017	Rani Channamma University	Belagavi	Presented
	4.Make in India – Opportunities and Challenges	4th March 2017	Anjuman College	Dharwad	Presented
Dr. G. L. Kharade	1.Skill Development – A tool for Women Empowerment	7th April 2017	Shri. K. M. Mamani GFGC	Savadatti	Presented
Prof. K. A. Dharwad	1. Demonetization	20th March 2017	IQAC	GFGC Ramdurg	Presented
	2.Information Technology and Skill Development	7th April 2017	Shri. K. M. Mamani GFGC	Savadatti	Presented
Prof. S. N. Holimath	1.Science and Technology and Skill Development from Indian Perspective	7th April 2017	Shri. K. M. Mamani GFGC	Savadatti	Presented
Prof. M. C. Hadimani	Impact of Globalization on Indian Culture and Institution	20th March 2017	Govt. First Grade College Ramdurg	Ramdurg	Presented
Prof. M. M. Momin	Status of English in India: Changes and Challenges	20th June 2017	Maratha Mandal College Belagavi	Belagavi	Presented

STATE LEVEL SEMINARS / WORKSHOPS / CONFERENCES

Name of the staff	Topic	Date	Organized	Place	Presented/ Participated
Dr. N.R. Savatikar	1.Conversion To Buddhism – A Social Movement	18th March 2017	IQAC	Lokapur Belgaum District	Presented
Dr. M. B. Heggannavar	1.Student Feedback on Teachers	20th March 2017	KLE's G. H. College	Haveri	Presented
Prof. K.	1.Reframing of UG Education System for Employability	26th October 2016	S. J. M. V. First Grade College	Dharwad	Presented

Ramareddy	Feedback Power – A system for devising Implementing Quality Assurance Plans	20th March 2017	KLE's G. H. College	Haveri	Presented
Prof. M. J. Hadagali	Workshop on Effective Teaching of History	21st December 2016	RPD College	Belagavi	Presented
	Workshop on Question paper setting	4th May 2016	RPD College	Belagavi	Presented
Prof. M. M. Momin	Enabling Graduates for Employability	28th January 2017	Pragati Poshak Dharwad	Dharwad	Participated

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Library automation with OPAC.
2. INFLIBNET N-LIST.
3. Aar-Gees, e-lib softwares are used .
4. New arrivals are displayed.

6.3.6 Human Resource Management

1. Conducted Parents' meetings regularly.
2. Alumni meetings are conducted.

6.3.7 Faculty and Staff recruitment

- Nil -

6.3.8 Industry Interaction / Collaboration

- Nil -

6.3.9 Admission of Students

Admission committee is framed consisting of staff and are empowered to take a keen interest and care in the admission process.

1. Students are admitted on the basis of First Come First Serve.

2. Students of Arts are guided to take proper combinational subjects during admission.

6.4 Welfare schemes for

1. Medical facilities are provided by the management by Vaidyashree Health Insurance Scheme for Teaching, non-teaching and students.

2. Cash Prizes are given by the Donors, Staff members and Alumni.

3. Extra books are provided for "Advanced Learners".

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done

[✓] Yes   [ ] No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	Yes	Principal and Local Governing Body and Management
Administrative	-	Government	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [✓]   No [ ]

For PG Programmes   Yes [ ]   No [✓]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- N/A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- N/A

6.11 Activities and support from the Alumni Association

1. Alumni meet regularly.
2. Help poor students and deserving financially while getting admission.
3. Alumni honour top scorer who scores highest marks in Economics in BA Final Year.

6.12 Activities and support from the Parent – Teacher Association

Institution conducts Parents-Teachers meet regularly, the suggestions and feedback collected from parents are implemented accepting as their support.

6.13 Development programmes for support staff

1. OOD facilities made available to teaching and non-teaching staff.
2. Encouraging to take part in training programmes conducted by Government department, Universities and any other institutions which boost the professionalism of the staff.
3. Training on Advancement of ICT is arranged for the staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Installation of Solar Energy.
2. Ban the use of plastic products in the college campus.
3. Reduction in the number of vehicles entry into the campus, only if the driver has a valid license, his vehicles are permitted.
4. Plantation of saplings through NCC and NSS.

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Organized coaching classes for the preparation of Competitive Examinations which has helped the students to appear for competitive examinations.
2. Organized a workshop on Personality Development and Communication Skills.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Speak to learn fluent (Dept of Kannada)
Visit to bank and industry (Dept of commerce)
UGC sponsored National level seminar(Dept of political science)
Conduct of field survey (Dept of Sociology)
Kannada poetry recitation (Dept of Kannada)
Eye check-up camp (Youth red cross)
Special lecture (Dept of History)
Special lecture (Dept of Computer Application)
How to face interview (Placement cell)

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Best Practice – I

Coding System in the Examination

It's easy to find your seat…

Goal:

The examination is a time where the students are pretty tensed; in that situation of tension finding their seats is an additional strain for the students. The examination section of our college followed a traditional dead method of seating arrangements so far, which caused extraordinary trouble for the students to find out their seats. Hence we decided to introduce a easy way of arranging seats for the students through coding system where the students need not go searching his seat in every examination instead he/she just need to find their seats once and then the same place will be reserved for him/her trough out all the exams they write.

The Context:

As the practice (Coding System in Examination) and its introduction costs nothing there was any difficulty encounter in introducing it. Even students accepted the practice without any issue as it was easier for them to follow and it saves maximum time of writing the numbers on the desks in every session of concerned staff.

The Practice:

Examination is the crucial time in every student's life, there shouldn't be any stress on them in examination hall. In such a tensed situation finding their seats is an additional anxiety; to reduce this we introduced coding system.

Evidence of Success:

This has turned as a healthy practice among students as well as among the staff. Students have accepted it. Even for the examiners it is easy to arrange the seating through the coding system. Introduction of this system has given fruitful results so far without any issues.

Problems Encountered and Resources Required:

In the beginning there was a grudge in accepting due to misjudgement of this practice but later one of the faculty member took initiative as a resource and guided the other staff who are concerned to this. As this practice is completely cost free and even its implementation is not at all difficult there was no problem encountered.

Best Practice – II

"You Must Speak.."
The more you speak the more you grow…

Goal:

There is a fine saying which is the inspiration for the introduction of this practice, and that is "The one who can speak sweet can sell the chilly but, the one who speak sore can't even sell the honey.." that is how it's very important for everyone to speak and speak better. Especially if the students want to get a good job immediately after the completion of their degree courses this becomes inevitable for them. Along with other skills it is mandatory to have a flawless communication. Language is the courage and confidence, 'The Way You Dress and The Way You Address' shows your internal and external beauty with this goal we introduced this practice.

The Context:

As the practice (You Must Speak) and its introduction costs nothing there was any difficulty encounter in introducing it. The students had hesitation in beginning to come up on stage and speak but later they were convinced when the importance of it was brought their senses.

The Practice:

Presentation skill is that treasure in today's job market which helps you to fetch a satisfying job. Unless the students are equipped with this skill they are incomplete and not eligible to compete in present era. Hence, this practice prepares them to be one among the best out of rest.

Evidence of Success:

This has turned as a healthy practice among students as it prepares them for a better tomorrow. Students have accepted it as it has filled courage and confidence among them to come up and talk on the stage facing a good number of audiences.

Problems Encountered and Resources Required:

Every new thing brings curiosity and a bit of hesitation along with it. In the initial stage students were quite hesitant to come forward. Through the motivation they were convinced to take it up and making it mandatory left them with no choice. As this practice is completely cost free and even its implementation is not at all difficult there was no such major problem encountered.

7.4 Contribution to environmental awareness / protection

1. Spread the awareness of plantation of saplings to students through NCC and NSS in their surroundings.

7.5 Whether environmental audit was conducted?   Yes ☑   No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOC Analysis)

Strength:

✓ Eco-Friendly, Pollution free campus.

✓ Excellent physical infrastructure with good number of classrooms, Library, Computer Labs, Auditorium

✓ Wide spread adoption of ICT in teaching and administrative Processes.

✓ Excellent performance of students in Examinations, Cultural Activities and Sports events.

✓ Very good sports and athletics facilities with well developed play field with 200 meters 8-lane track and Basket ball, Badminton, Tenni-coit courts, state of art sports equipments and 16 multi-stations Gym.

✓ Well stacked Library with INFLIBNET, OPAC, Internet, Reprographic facilities and E-resources

Weakness:

✓ Decreasing number of aided teaching and Non teaching staff.

✓ Increasing dependence upon unaided teaching and Non teaching staff resulting in substantial reduction in the revenue available for development.

Opportunities:

✓ Scope for expansion of construction of Building.

✓ Scope for Mobilization of more resources from UGC.

✓ Scope for starting of additional courses.

✓ Lack of industries for providing placement and internship opportunities to our students.

8. **Plans of institution for next year**

> 1. To introduce PG programme in Political Science
>
> 2. To organize National Seminars/ Workshops.
>
> 3. To organize State Level Folk Cultural Fest.
>
> 4. To organize Health Check up camp to the public.

Name Dr.M.B.Heggannavar   *Name Dr.S.C.Mathapati*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____